

Facilitating Moodle Courses

Timetable

In order to facilitate discussion and interaction between the participants, please try and work through the course materials according to the timetable below.

Days 1-2: Introduction

- Introduction forum.
- What does it mean to facilitate?
- Identified different types of eLearning courses (self-study, group, synchronous and asynchronous).
- Preparing to facilitate a course.
- Write a paragraph in your words stating your understanding of the following concepts; learner centred/focussed training, content and process, dialogue and interaction, deep strategies.

Days 3-6: Starting a course and facilitating forums

- Starting a course discussion, video and quiz.
- Forum terminology and managing emails.
- Forum discussion introduction.
- Share your previous experience of discussions.
- Managing forums and forum strategies.
- Practice forums. (question, presentation, discussion).

Days 7-8: Other responsibilities

- Enrolments.
- Download, grade and comment on an assignment task.
- View and download participant feedback.
- Identify best practices for finishing a course.

Day 9-10: Conclusion

- Concluding forum.
- Participant feedback.

5 July 2021